

ADB-PRC Seminar Series: Guidance Notes

The ADB-PRC seminar series aims to provide an informal avenue for experts to share their recent research, policy, operation and/or project experiences with staff and our counterparts from ministries, think-tanks, embassies, research institutes, and universities. All experts including ADB staff are welcome to speak on topics with a focus or implications on the PRC and/or that are of interests to other developing countries.

Typically, the seminar runs for an hour from 3 to 4 pm to cater to a wider regional audience. A speaker will present for 45 mins followed by Q&A. The seminar will be chaired by an ADB staff. During the pandemic, all seminars have taken on a virtual format.

To help us organize and publicize the seminar, kindly furnish the following:

- Presentation title.
- Speaker bio and photo. A website bio link will also be helpful.
- Blurb: A short, less than 100 words, description of what will the seminar shares or discusses. This can be provided *two weeks* before the event.
- Presentation slides be sent to RKSI at the latest a day before the seminar. (The slides will be uploaded to the RKSI website unless otherwise indicated. Other references can also be uploaded if the speaker so chooses).

In addition, we will shoot a 2-3 minute video, where the speaker will briefly explain what they want to talk about and then highlight several key messages of the presentation. RKSI will shoot the video onsite or via Zoom.

If you like to **nominate a speaker**, please complete this [form](#).

Kindly send any queries and contribution to rksi@adb.org.